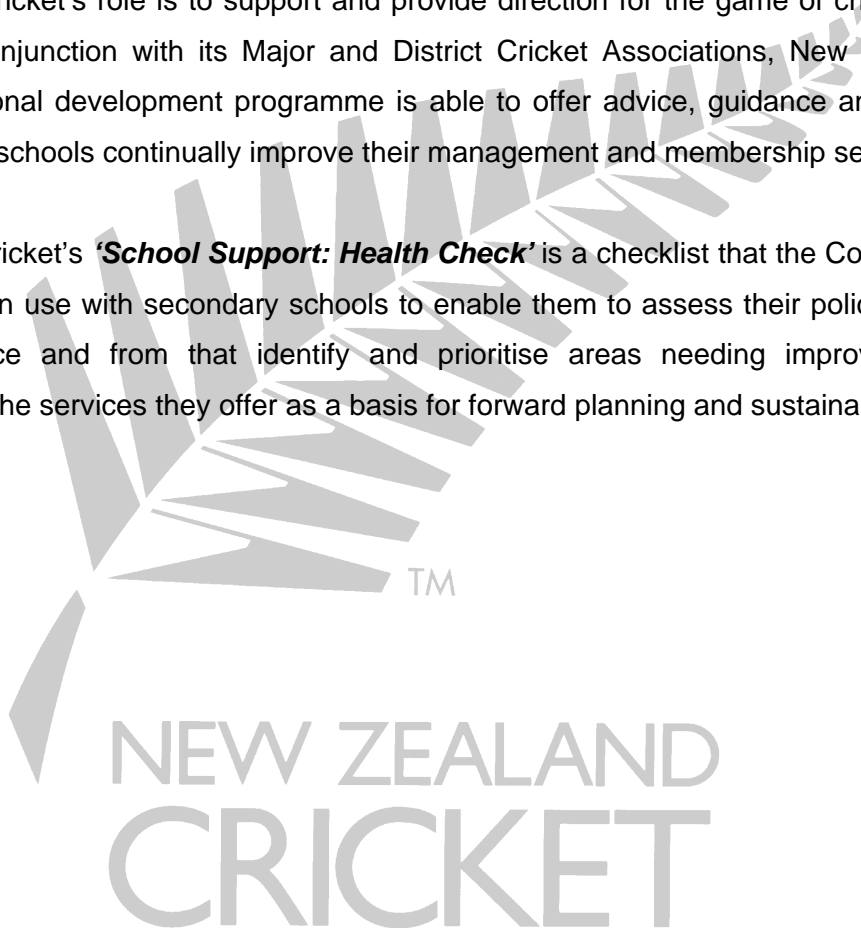


SCHOOL SUPPORT: HEALTH CHECK

[ABRIDGED VERSION]

New Zealand Cricket's role is to support and provide direction for the game of cricket within New Zealand. In conjunction with its Major and District Cricket Associations, New Zealand Cricket through its national development programme is able to offer advice, guidance and assistance to help secondary schools continually improve their management and membership services.

New Zealand Cricket's '**School Support: Health Check**' is a checklist that the Community Cricket Coordinators can use with secondary schools to enable them to assess their policies, procedures and performance and from that identify and prioritise areas needing improvement in their operations and the services they offer as a basis for forward planning and sustainability.



SCHOOL	
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DATE	
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HOW TO USE THE SCHOOL SUPPORT: HEALTH CHECK

This School Support: Health Check [Abridged Version] is a logical audit of **14** key areas of a secondary school's cricket operation. These are grouped into four categories below:

THE CLUB: MANAGEMENT AND ORGANISATION	THE GAME: ON THE FIELD	THE GAME: OFF THE FIELD	FACILITIES: SUPPORTING THE GAME
Strategic Planning [p4]	The Players [p6]	Coaches and Coaching [p7]	Clubrooms/Pavilion [p8]
Leadership [p4]	Women's Cricket [p6]	Volunteers [p7]	Playing and Practising Facilities [p8]
Management [p4]	Junior Cricket [p6]		Health and Safety [p8]
Communication [p4]			Equipment [p9]
Financial Management [p5]			

SCHOOL SUPPORT: HEALTH CHECK SCORING GUIDELINE

The scoring guideline helps your school cricket club look at the way it performs its tasks. The most important things to consider when using the checklist are:

- **It is an assessment of your school cricket club, not the individuals in it.**
- **It can help you improve and develop your school cricket club.**
- **The checklist is based on a 'best practice' approach.**
- **It is designed to promote continuous improvement.**
- **To gain the most benefit from the process, it helps to be completely honest in looking at the way your school cricket club performs.**

The scoring guideline makes statements about the way cricket in a secondary school is organised and run and you can use the rating scale to measure your school cricket club's level of performance.

As an alternative, or in addition to answering the health check questions using the scoring guidelines on page 3 you can use the 'School Cricket Club Pyramid' on page 11 to show how cricket in a secondary school should work by proportional shading in each row box within the pyramid to give a simple visual impression of your school cricket club's level of performance.

USING THE SCORING GUIDELINE

The scoring guideline is designed to allow school cricket clubs to identify areas that need improvement. It allows you to rate your performance against each of the criteria of **0, 1, 2, 4, and 5**. If you rate a criterion as 0, 1, or 2 it means you have identified an area in need of improvement that may become part of your planning process. You might observe that the checklist has no 3 rating. This score has been deliberately omitted, as there is no middle ground in this process.

On the right hand side of the scoring guideline you should note what actions your school cricket club can take to improve and who needs to be involved, and their level of priority as **H, M** or **L** for your school cricket club to get them achieved.

RATING GUIDANCE

Value	Rating
0	Not considered
1	Thinking about implementing
2	Started implementing
4	Operating, but not fully
5	Operating successfully

Priority	Rating
H	High priority
M	Medium priority
L	Low priority

For example:

Key: 0. Not considered	1. Thinking about implementing					2. Started implementing	4. Operating, but not fully	5. Operating successfully
STRATEGIC PLANNING	0	1	2	4	5	ACTION		PRIORITY
1. Our school cricket club has undergone a health check in the past three years						Action: School cricket club has recently undertaken a health check which has highlighted a number of areas our school cricket club needs to improve		L
2. Our school cricket club has a current plan which states our vision, goals and objectives						Action: School cricket club needs to set up a meeting to consider health check outcomes, prioritise areas needing improvement and set up action plans to implement strategies to achieve these over the next 1-3 years		H

NB: Each of the criteria with a **HIGH** priority should be considered in terms of their critical importance to the health and wellbeing of cricket in your school and then a manageable number [4-6] selected as **KEY GOALS** to form the basis of your school cricket club's long-term **STRATEGIC PLAN**

SCHOOL CRICKET: ORGANISATION AND MANAGEMENT

STRATEGIC PLANNING

Key:	0. Not considered	1. Thinking about implementing	2. Started implementing	4. Operating, but not fully	5. Operating successfully		
STRATEGIC PLANNING	0	1	2	4	5	ACTION	PRIORITY
1. Our school cricket club regularly undertakes a health check of its policies, procedures and performance						Action:	
2. Our school cricket club has a current plan which states our vision, goals and objectives						Action:	

LEADERSHIP

Key:	0. Not considered	1. Thinking about implementing	2. Started implementing	4. Operating, but not fully	5. Operating successfully		
LEADERSHIP	0	1	2	4	5	ACTION	PRIORITY
1. The school cricket club chairperson or Director of Cricket takes responsibility for overseeing cricket in the school and ensuring the school cricket club committee meets regularly and is performing its management and administrative roles						Action:	

MANAGEMENT

Key:	0. Not considered	1. Thinking about implementing	2. Started implementing	4. Operating but not fully	5. Operating successfully		
MANAGEMENT	0	1	2	4	5	ACTION	PRIORITY
1. Our school cricket club has an elected committee						Action:	
2. Our school cricket club committee has regular meetings						Action:	

COMMUNICATION

Key:	0. Not considered	1. Thinking about implementing	2. Started implementing	4. Operating but not fully	5. Operating successfully		
COMMUNICATION	0	1	2	4	5	ACTION	PRIORITY
1. Our school cricket club has an up-to-date database or record of members						Action:	
2. Our school cricket club has regular communication with players, families and coaches to ensure they are kept informed of school, association and/or New Zealand Cricket activities						Action:	

3. Our school cricket club promotes the achievements of our players and teams, and publishes these and upcoming events in our school newsletter, magazine, assemblies and local media						Action:	
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FINANCIAL MANAGEMENT

Key:	0. Not considered	1. Thinking about implementing	2. Started implementing	4. Operating but not fully	5. Operating successfully
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FINANCIAL MANAGEMENT	0	1	2	4	5	ACTION	PRIORITY
1. Our school cricket club prepares an annual budget, which shows proposed expenditure and income and is linked to our annual plan						Action:	
2. Our school cricket club has procedures in place to apply for gaming trust funds and/or to actively seek sponsors						Action:	
3. Our school cricket club has accurate and up-to-date financial records						Action:	

THE GAME: ON THE FIELD

THE PLAYERS

Key:	0. Not considered	1. Thinking about implementing		2. Started implementing			4. Operating but not fully	5. Operating successfully
THE PLAYERS	0	1	2	4	5	ACTION	PRIORITY	
1. Our school cricket club has a well organised registration process in place, using Year 8 databases where available, to maintain/grow our number of teams						Action:		
2. Our school cricket club has developed strong links with local primary/intermediate schools [eg. shared use of facilities, coaching assistance, running the Cricket Leadership Course]						Action:		
3. Our school cricket club actively recruits new students at the school to play cricket						Action:		
4. Our school cricket club has a range of competitive and social cricket formats [eg. Quikhit, Slog Sixes] that meet the interests, ages and abilities of all players						Action:		
5. Our school cricket club enters its first teams in the national cricket competitions [eg. Gillette Cup, NZCT Cups]						Action:		
6. Our school cricket club has strong links with the local cricket club[s] which assists the transition of school leavers into club cricket						Action:		

GIRLS' CRICKET

Key:	0. Not considered	1. Thinking about implementing		2. Started implementing			4. Operating but not fully	5. Operating successfully
GIRLS' CRICKET	0	1	2	4	5	ACTION	PRIORITY	
1. Our school cricket club actively recruits girls to play cricket						Action:		
2. Our school cricket club has one or more girls' cricket teams						Action:		

THE GAME: OFF THE FIELD

COACHES AND COACHING

Key:	0. Not considered	1. Thinking about implementing	2. Started implementing					4. Operating but not fully	5. Operating successfully
COACHES AND COACHING	0	1	2	4	5	ACTION			PRIORITY
1. Our school cricket club has an up-to-date database or record of practising coaches						Action:			
2. Our school cricket club has a Director of Cricket and/or Coaching Coordinator who organises and oversees our coaching and practice programme						Action:			
3. Our school cricket club organises a coach and/or manager and provides quality coaching for every team, including girl's teams						Action:			
4. Our school cricket club runs well organised coaching and practice sessions for all teams									
5. Our school cricket club ensures that all coaches have the skills to match the ability of the players they are coaching						Action:			
6. Our school cricket club provides opportunities for all coaches, including senior players and parents, to attend umpire and coach education courses/workshops						Action:			

VOLUNTEERS

Key:	0. Not considered	1. Thinking about implementing	2. Started implementing					4. Operating but not fully	5. Operating successfully
VOLUNTEERS	0	1	2	4	5	ACTION			PRIORITY
1. Our school cricket club has an up-to-date database or record of volunteers						Action:			
2. Our school cricket club has clear, job descriptions for volunteers						Action:			
3. Our school cricket club has recognition and reward strategies in place for volunteers						Action:			

FACILITIES: SUPPORTING THE GAME

PAVILION

Key:	0. Not considered	1. Thinking about implementing	2. Started implementing					4. Operating but not fully	5. Operating successfully	
PAVILION		0	1	2	4	5	ACTION		PRIORITY	
1.	Our school cricket club has its own pavilion which forms the focus of school cricket activities								Action:	
2.	Our school cricket pavilion is well utilised and maintained								Action:	
3.	Our school's cricket pavilion is smokefree								Action:	

PLAYING AND PRACTISING FACILITIES

Key:	0. Not considered	1. Thinking about implementing	2. Started implementing					4. Operating but not fully	5. Operating successfully	
PLAYING AND PRACTISING FACILITIES		0	1	2	4	5	ACTION		PRIORITY	
1.	Our school cricket club has access to it's own grounds with pitch[es] of a high standard for school cricket								Action:	
2.	Our school cricket club has access to high quality practice facilities								Action:	
3.	Our school cricket club promotes and educates all players and coaches about the need to: <ul style="list-style-type: none"> Comply with all local playing conditions, such as the use of protective equipment, including cricket footwear and helmets by all batsmen, wicketkeepers and close in fielders Adhere to safety procedures at net practices and when using equipment such as bowling machine 								Action:	

HEALTH and SAFETY

Key:	0. Not considered	1. Thinking about implementing	2. Started implementing					4. Operating but not fully	5. Operating successfully	
HEALTH and SAFETY		0	1	2	4	5	ACTION		PRIORITY	
1.	Our school cricket club provides clear messages to all players and coaches about the need to: <ul style="list-style-type: none"> Be SunSmart by applying SPF 30+ sun screen and wearing appropriate clothing, caps and/or hats Have their own drink container and be properly hydrated Adhere to the 'Spirit of Cricket in terms of 								Action:	

sportsmanship and having respect for all players, coaches and officials								
2. Our school cricket club offers first aid training to all coaches and provides all teams with a first aid kit							Action:	
EQUIPMENT								
Key:	0. Not considered	1. Thinking about implementing		2. Started implementing		4. Operating but not fully		5. Operating successfully
EQUIPMENT	0	1	2	4	5	ACTION		PRIORITY
1. Our school cricket club has adequate high quality equipment to ensure the safe and effective delivery of the game and to cater for all teams, including girl's teams							Action:	

INTERPRETING THE RESULTS

The **School Support: Health Check** has been designed to help school cricket clubs in a number of ways:

1. To provide school cricket clubs with a diagnostic assessment tool so they can assess the structures, organisation and performance of cricket in their school
2. To outline current best practice to allow school cricket clubs to measure themselves against it
3. To recognise excellence in cricket in schools, which can be communicated to stakeholders e.g. members, sponsors, major and/or district associations
4. To establish eligibility for possible support and/or funding assistance

The results can be interpreted in three ways:

1. It allows your school cricket club to determine its areas of strength
2. It compares your school cricket club's performance against best practice, reinforcing positive aspects and identifying areas that could need further development and/or improvement. New Zealand Cricket through its Cricket Development Managers and Community Cricket Coordinators can provide some expertise in terms of information, advice, guidance, assistance and in some cases funding
3. A recognition of excellence

USING THE SCHOOL CLUB PYRAMID TO DISPLAY RESULTS

The 'Cricket Club Pyramid' on page 11 can be used with the Club Assist: Health Check scoring system or it can be used separately to answer each of the questions in the health check. The response box for the first question starts in the bottom left hand corner of the pyramid and then for subsequent questions moves across the bottom row, before moving upwards through the rows.

For each question from the health check shade in the appropriate box in the pyramid. Shade in the proportion of the box dependent upon your answer.

Value	Rating	Shading
0	Not considered	Nil
1	Thinking about implementing	$\frac{1}{4}$
2	Started implementing	$\frac{1}{2}$
4	Operating, but not fully	$\frac{3}{4}$
5	Operating successfully	All

Progress can be measured by completing subsequent health checks and comparing the extent of the shading inside the original pyramid to later versions.

SCHOOL CRICKET CLUB PYRAMID

Source: Abridged from 'Building a Strong Club' by Pat Malcon, Operations Manager, Northern Districts' Cricket Association

Value	Rating	Shading
0	Not considered	Nil
1	Thinking about implementing	1/4
2	Started implementing	1/2
4	Operating, but not fully	3/4
5	Operating successfully	All

